



**Finance Department
Sales & Use Tax
1800 Harlan Street
Edgewater, CO 80214**

Sales & Use Tax Guide

The City of Edgewater is a home rule city that has the authority to administer and collect its own taxes.

This guide provides general information about the City of Edgewater's sales and use taxes. For additional information or clarification please refer to the Edgewater Municipal Code or contact us at: 720-763-3003. You may also e-mail us at salestax@edgewaterco.com

Sales Tax

If your business sells, leases or rents tangible personal property or services within the boundaries of the City of Edgewater local sales tax must be collected and remitted by the seller. Local taxes must also be collected and remitted on sales and purchases of tangible property when delivery takes place within the boundaries of the City. (Refer to the Edgewater Municipal Code for a more detailed explanation.)

Sales tax for the City of Edgewater is to be collected and paid at the rate of three and one-half percent (3 ½%) Payment and return must be submitted to the City by the 20th of the month following the reporting period. A service fee of two percent (2 %) may be deducted up to a maximum of \$200.00 from the total amount due in sales tax. However, if the return is not received at the City Finance Department or it's authorized agent by no later than the 20th of the month, (a postmarked date of the 20th will be accepted) the fee will not be allowed. Further, any delinquent returns and payments will be assessed a penalty in the amount of 10% of taxes owed plus interest at the rate established by the State

Commissioner of Banking pursuant to Section 39-21-110.5, C.R.S.

If you are an in-city business you must obtain a City of Edgewater business license. You will be issued a sales tax license and account number. If you do not have a physical location in the city of Edgewater, but are required to collect and remit local sales taxes, you must file a Sales and Use Tax License Application with the city of Edgewater. A onetime fee of \$18.00 must be remitted with the application. You can download a copy from the website (www.edgewaterco.com).

Use Tax

Use tax is imposed on the use, storage or consumption of tangible personal property or service purchased or delivered into the City.

The City of Edgewater Use tax rate is three and one-half percent (3 ½%).

A use tax is imposed on anything that would also be subject to a sales tax, but has not been assessed any City sales tax. For further information on Use taxes, please go to our website.

Common Goods & Services subject to Use Tax

Supplies (Office, restaurant, retail, service), paper goods used in-house in restaurants, furniture, equipment & tools, fixtures, food/employee meals, phone services, internet purchases, software, leases & rentals, construction materials, automobiles... (This is not an all-inclusive list. Please refer to Edgewater Municipal Code, Section 4, Article 2 for a more detailed explanation and a list of exemptions.)

Filing Your Return

A Sales & Use tax Form can be downloaded from the City website at: www.edgewaterco.com.

Please remember that returns must be at the City Finance Department or its agent, or postmarked no later than the 20th of the month following the reporting period to take the vendor fee and to avoid penalties and interest.